



## Terms of Reference for the Training Group

1. The Training Group is an informal meeting which aims to facilitate the training and formation of the College's students, especially of those training for church ministry.
2. The normal participants in these meetings are:
  - The Vice Principal (Director of Training) (convenor)
  - The Director of Practical Training
  - The Vice Principal (Director of Studies)The Senior Registrar
 The Principal and any pastoral tutors are involved as necessary.
3. The focus of the Group is on individual students who need special attention, not on structures.
4. The group discusses issues including, but not limited to, students' placements, progress (or lack thereof), programmes, changes of pathway, conversion interviews, withdrawals, deferrals, and any issues within pastoral groups.

<b>Document control box</b>			
Title	<b>Terms of Reference for the Training Group</b>		
Date approved	June 2016	Implementation date	November 2013
Next review date			
Version	2	Supersedes version	1 (Nov 2013)
Approving body	Leadership Team		
Quality Code consulted	TBC		
Member of staff responsible	Director of Training		