



# Safeguarding Committee Terms of Reference

## Objective

1. To identify and implement appropriate policies and procedures to safeguard the welfare of all relevant students, staff, volunteers and other service users coming into contact with Spurgeon's College. Relevant persons are defined by current safeguarding legislation, including the Children Act 2006 and the Care Act 2014.

## Responsibilities

2. The Safeguarding Committee is an Advisory Group of the Board of Governors and is charged with:
  - Providing guidance, advice and assistance on all matters concerning safeguarding.
  - Advising on changes to the law regarding safeguarding and criminal records checks.
  - Reviewing and ensuring that policy and practice remains compliant with legislation, regulation and recognised good practice.
  - Ensuring that relevant staff members and volunteers receive effective safeguarding training.
  - Ensuring effective systems are in place to record, monitor and audit safeguarding practice and procedures, and responding, if necessary, to poor or unsuitable practice.

## Reporting

3. The Committee, represented by its Chair, shall present a written anonymised report to the Governors annually.

## Membership

4. The Committee shall comprise:
  - The two designated Safeguarding Officers
  - The Principal (as Chair) or a Vice Principal in the Principal's absence
  - One other Governor or member of the Council with relevant expertise.

## Meetings

5. The Committee shall meet as and when necessary to discharge its responsibilities.
6. To be quorate, the Committee has to comprise:
  - A Safeguarding Officer
  - The Principal or Vice Principal; and
  - One other person from the Governing body
7. At least one person from each gender must be present.

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Member of staff responsible	Principal		