



## Late Work Policy

1. Students on all taught courses should submit assessed coursework by the required dates.
2. Students registered with the University of **Wales** who fail to submit will be deemed to have failed that piece of assessed work. Any work that comes in after the deadline will be regarded as a re-submission and receive a maximum mark of 40%.
3. For students registered with the University of **Manchester**, assessed coursework submitted after the deadline without good cause will incur a penalty determined by the lateness of its arrival:
  - \* ten marks will be deducted for the first day after the deadline
  - \* ten additional marks will be deducted for each day thereafter (including weekends)
  - \*after 5 days the student will be given a mark of 0. The student will receive feedback and told the mark they would have received. If the student would have passed without the late submission they are given the opportunity to resubmit at the Exam Board, for which they submit the same piece of work again for a mark of 30R (40R if PG).
 This penalty also applies to long essays and dissertations.

<b>Document control box</b>			
Title	<b>Late Work Policy</b>		
Date approved	June 2016	Implementation date	June 2016
Next review date			
Version	1	Supersedes version	N/A
Approving body	Leadership Team		
Quality Code consulted	TBC		
Member of staff responsible	Director of Studies		