



SUPERVISED MINISTRY PRACTICE FOR COLLEGE-BASED STUDENTS

Guidelines and information for students,
churches and ministers or placement
supervisors

2020 - 2023

1. INTRODUCTION

The Supervised Ministry Practice Programme is an integral part of the training that the students on the full-time, College-based track are required to undertake. The student is required to work in a local church while studying at College. Churches and ministers, who have offered a placement, work together with the College in the supervision, guidance, feedback and assessment of the students in their placements.

2. PURPOSE

The purpose of Supervised Ministry Practice is to enable the student to integrate the theory and practice of ministry and mission in the real context of a local church.

3. AIMS

- To provide the opportunity for a student to develop and practise skills and abilities needed for future ministry.
- To provide the student with continuous and personal supervision from someone (usually the minister of the church) experienced in the practice of ministry and mission.
- To give constructive feedback on the student's life and ministry in the placement setting.
- To assess a range of skills which are required for ministry and mission in the local church.
- To give opportunity for a student to demonstrate their suitability for ministry and leadership.

4. EXPECTATIONS UPON THE PLACEMENT CHURCH (See timetable for further detail)

- To provide opportunities for the student to obtain experience in practical aspects of ministry and mission during extended placement periods.
- To allow the student experience of full time ministry during the block placement month.
- The minister should be willing to give:
 - specific guidance
 - regular monthly feedback
 - opportunities to preach and lead worship
 - opportunities for pastoral work
 - opportunities for evangelism
 - opportunities to lead and be involved in church meetings and leadership/deacons meetings

5. EXPECTATIONS UPON THE STUDENT

During extended placement periods:

- To attend the placement church at least every other Sunday;

- To be involved in another activity or visit in alternate weeks;
- To make a record of visits to the church and other related events;
- To attend monthly meetings with the placement supervisor.

During block placement month:

- To attend all Sunday Services;
- To preach four sermons (if possible);
- To work five days each week with the church;
- To have a day off.

Note: We suggest a maximum of eight hours per week should be spent in the placement, which includes the Sunday. During vacations the student may make personal arrangements with the church for involvement, either preaching or other duties, as is convenient. The placement church needs to be aware of the particular pressure in May and June when final assignments are due and exams are held for some students.

6. FINANCE

The placement church should reimburse students for travelling to and from the church and for other pastoral duties, e.g. preaching fees.

7. ASSESSMENT

- A report will be required at the end of each block placement.
- An annual assessment will be sent in March, which asks for comments on various areas of the student's ministry.
- A member of staff will visit the student to hear her/him preach.
- The Field Placement Tutor will meet with the supervisor and student every six months.

8. ACCOUNTABILITY

- The Director of Practical Training is responsible for the administration and general supervision of the placement programme.
- The student is accountable to the placement supervisor regarding his/her conduct and feedback within the placement church.
- In the event of any difference of opinion concerning the operation and understanding of the placement the supervisor and/or student should first consult with the Director of Practical Training.

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SUPERVISED MINISTRY PRACTICE TIMETABLE 2019-2022

Year 1

Autumn 2019 Negotiate and set up placement.

Semesters 1 & 2 **Extended placement:** October 2020 – June 2021 (inclusive)

August and September: personal arrangements may be made.

Church Planting Placement – a week's experience over the summer in a suitable setting

Block Placement

21 June - 18 July 2021 (inclusive)

Full-time work with the church, Sunday attendance, preaching, leading worship, full involvement with leaders and deacons meetings, full involvement with appropriate visitation and other duties.

Year 2

Semesters 1 & 2 **Extended placement:** October 2021 - June 2022

August and September: Personal arrangements may be made.

Ecumenical Placement – a week's experience over the summer in a suitable setting

Block Placement

20 June - 17 July 2022 (inclusive)

Full-time work with the church, five Sundays' attendance, preaching, leading worship, full involvement with leaders and deacons meetings, full involvement with appropriate visitation and other duties.

Year 3

Semesters 1 & 2 **Extended placement:** October 2022 - April 2023

After Easter 2023 - Placement formally concludes.